

## Tender review Form

Format No.:

**Tender Review No. :** \_\_\_\_\_ **Date :** \_\_\_\_\_

1. Tender Notice No. : \_\_\_\_\_ Date : \_\_\_\_\_  
 (Reference: \_\_\_\_\_ Date : \_\_\_\_\_)

2. Item No. : \_\_\_\_\_ Particular:  
 \_\_\_\_\_  
 (For which tender is submitted)

3. Tender Issuing Authority:

4. Date of Pre-Bid Conference :

5. Last Date of Issue Tender :

6. Last Date of receipt of Tender :

7. Tender Fee :

8. Date / Time of Opening / Submission Tender :

9. EMD :

VERIFICATION OF TENDER SUBMISSION				
1	EMD	a	Amount	Amount (\$):
		b	Mode of Deposit	
		I	FDR	
		II	Bank Guarantee	
		III	DD	
2	Check List	Item No. : _____ Description : _____ Completed with all details		
3	List of Enclosure			
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			

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Format No.:

4	Page Number on which the information / Data are filled in	Page No.		
5	Page Number on which our authorized person has signed and stamped	Page No.		
6	Verification of price Bid			
	Sr. No	Item Code	Description	Rate
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	Verification of other terms & conditions			
7	Technical Bid envelop, verification on of seal			
8	Price Bid envelop      No. of copies    :			
9	Check list envelop :			
	a	Verification signature and stamp of authorized person :		
	b	Verification of seal		
10	Submission mode :			
	a	Hand Delivery :		
		-	Receipt Stamp on duplicate latter	
		-	Submitted by :	
		-	Date :	Time :
	b	Register Post :		
		Register AD Receipt No.		Date :
	c	Speed Post		
		Receipt No. :		Date :
	d	Courier :		
	Name :		Office :	
	Receipt No. :		Date :	
Prepared by :		Verification of seal		Verified by :
Date :		No. of copies		Date :