

TASK SHUTDOWN INVESTIGATION REPORT



FORMAT NO.
REV. NO. & DATE
DOCUMENT NO.
DOCUMENT DATE

UNIT NAME | DESCRIPTION

PROCESS ID	PROCESS NAME	PROCESS DESCRIPTION			
MATERIAL ID	MATERIAL TYPE	MATERIAL DESCRIPTION	JOB NO	JOB DATE	QUANTITY INSERTED
PROBLEM ID	PROBLEM DESCRIPTION				
PROBLEM ID	HOW PROBLEM IS OCCURRED?				
PROBLEM ID	ROOT CAUSE / SOURCE CAUSE OF PROBLEM				
PROBLEM ID	INSPECTED BREAKDOWN				
SOLUTION IDENTIFIED		ACTION TAKEN			
PRODUCTION ENGINEER – SIGN.		QUALITY ENGINEER – SIGN.		MANAGER – PRODUCTION – SIGN.	