

STOCK CONDITION VERIFICATION REPORT

FORMAT NO.
REV. NO & DATE.

DOCUMENT NO.
DOCUMENT DATE

MONTH

#	ITEM CODE	ITEM NAME	QTY IN STOCK	U.O.M	UNACCEPTABLE QTY FOUND	REASONS IDENTIFIED	CATEGORY IDENTIFIED	ACTIONS TAKEN

REMARKS – (DESCRIBE DAMAGE CONDITION & PERCENTAGE OF DAMAGE)

CATEGORIES

1. DAMAGE - REPAIRABLE
2. DAMAGE- NON REPAIR.
3. RUST ON MATERIAL
4. EXPIRED MATERAIL
5. MIXED MATERIALS
- 6.
- 7.
- 8.

STATUS (CONCLUSION)

NEXT VERIFICAITON DATE

CHECKED BY / SIGN.

APPROVED BY / SIGN