Specific Exception Sheet

Subject of Exception: _____

Type of Exception: _____

Date of Preparation: _____

Date of Submitted: _____

..(1) Slection & Experience Matrix of Employee …

..(2) Specific instructions for promotion…

..(3) Instructions for Documentations, Storage & Handle Data & Information….

..(4) Notes….

Genaral Manager **Date** **Managing Director** **Date**