

# SITE INVESTIGATION REPORT



Format No.                      Rev. No.                      Rev. Date.

Report No.		Date		Investigation team	
Customer Site Details			Visits Time Duration		Customer Detailed for defect
Product / Description			Mfg date	Job Order #	Remarks
Nature of Site investigation			Investigation / Observations		
<input type="checkbox"/> Quality Testing <input type="checkbox"/> Product / process support <input type="checkbox"/> Site condition <input type="checkbox"/> Assembling <input type="checkbox"/> Training / support <input type="checkbox"/> Others					
Investigation Results / observed					
<u>Initial Defects / identified</u>			<u>Categorized</u>		<u>Initial Action recommended</u>
<u>Corrective / Preventive Action Taken</u>					
<u>Customer Sign / Stamped</u>		<u>Team Sign out</u>		<u>Management comment / Sign out</u>	