

## RESPONSIBILITY MATRIX

ISO 9001: 2008 Clause	Clause wise - Responsibility Area	Director / Management	Management Representative	Function Heads	Engineers / incharge / Head of Dept.	Operators / Supervisors / officers
4	Quality Management System	O	O	P	S	S
5	Management Responsibility	O	P	P	S	S
6	Resource Management	O	S	P	S	S
7.1	Planning of Product Realization	O	S	P	S	S
7.2	Customer related processes	O	P	P	S	S
7.4	Purchasing	O	S	P	S	S
7.5	Production & Service Provision	O	S	P	S	S
7.6	Control of Monitoring & Measuring Devices	O	S	P	S	S
8.2.1	Customer Satisfaction	O	P	P	S	S
8.2.2	Internal Audit	O	P	P	S	S
8.2.3	Monitoring & Measurement of Processes	O	P	P	S	S
8.2.4	Monitoring & Measurement of Product	O	S	P	S	S
8.3	Control of Non-Conforming Product	O	S	P	S	S
8.4	Analysis of Data	O	P	P	S	S
8.5	Continual Improvement	O	p	P	S	S

### LEGENDS

O = Overall Responsible  
P = Primary Responsible  
S = Secondary Responsible