Purchasing request information form

Manger - procurement

Format No.:				
Purchasing Request information #		Date		
Vendor Code, Name & Details:				
Material Required:				
5	upply informatio	on (Filled by sup	pplier)	_
Description	Cost	Freight	Other Charges	Total
Estimated values			1	
Technical requirements		Deliver	ry Terms	
General terms & Conditions				

Manager – Supplier