## **PROJECT PLANNING SHEET**

## FORMAT NO.:

| PPS NO.             | CUSTOMER | DATE OF PPS |
|---------------------|----------|-------------|
|                     |          |             |
| PROJECT DESCRIPTION |          |             |

PROJECT PLANNING

#
PROJECT STAGES
PLANNED DATE
ACTUAL DATE
RESPONSIBILITY
DESIGN / DEVELOPMENT STAGES

Image: Image:

PROJECT – HEAD NOTE / REMARKS

| SIGN OFF                                  |                    |  |
|-------------------------------------------|--------------------|--|
| PROJECT TEAM – ENGINEERS NAME & SIGNATURE | PROJECT HEAD SIGN. |  |
|                                           |                    |  |
|                                           |                    |  |
|                                           |                    |  |
|                                           |                    |  |
|                                           |                    |  |
|                                           |                    |  |
|                                           |                    |  |
|                                           |                    |  |
|                                           |                    |  |