

# Project inputs checklist

Format No.:

<b>Project Details</b>		
Project Name :		
Customer :		
Consulted by :		
<b>Description of Project</b>		
<b>Date of Inspection</b>	<b>Inspection No.</b>	<b>Location / Area / Department</b>

<b>Reference Documents of Project Designs</b>		
<b>Inspection / Checklist of incoming material</b>		
#	Details	Write YES / NO.
01	Input materials are complying requirements of the project design specifications?	
02	All materials's samples are sent before by supplier? If yes it was approved by consulted authority?	
03	All material sizes, Grades, Specifications, etc... Are as per given in procurement?	
04	Material boxes, bundles, packed had tagged on it "QC Passed"? Or QC passing any evidence?	
05	Test Certificates are given along with the materials?	
06	Is there any hazardous material? MSDS are available along with?	
<b>Special Remarks:</b>		
<b>Checked by Q.C. Engineers:</b>		
<b>Procurement Officer :</b>		