

PRODUCT RECALL FORM

FORMAT NO.:

Issue / Reason for Product Recall: _____

Product Affected: _____

Product Quality information: _____

Local Authority: _____ Initiator: _____

Product Recall Notified by: (officer / Authority: _____)

Detailed information:

Customer (if specified): _____

Total product Quantity Recalled: _____ send by: _____ Received by: _____

Recalled on customer Complaint: _____ (Reference No.)

Recalled on base of internal Quality inspection team - Details

Recalled on any other issue: _____

Prepared by	Mgr - Quality	Mgr - Production	Safety Officer	Mgr. - General