



# PROCESS OBSERVATION FORM

FORMAT NO. :  
 REV. NO. :  
 REV. DATE :

**DOCUMENT NO. :**  
**DOCUMENT DATE :**

DEPARTMENT	UNIT	LOCATION / AREA	MACHINE	SHIFT	SUPERVISOR NAME

PURPOSE OF OBSERVATION	SCOPE OF OBSERVATION	CYCLE TIME

METHOD USED	REFERANCE STANDARDS	NOS. OF HOURS OBS	TYPE OF OBSERVATION
			<input type="radio"/> SAMPLE OBSERVATION <input type="radio"/> PRODUCTION LINE

## OBSREVATION

PRO.ID	PROCESS SEQUENCES / NAME	HOURLY - OBSERVATIONS												TOTAL HRS.	
		1	2	3	4	5	6	7	8	9	10	11	12		

## OBSERVATION

TOTAL HOURS	OBSREVATION SUMMARY	OBSERVER NAME / SIGN.