

MATERIAL REQUIREMENTS PLANNING EXAMPLE

FORMAT NO.

Name of Material: _____ Material I.D.: _____

Storage Location: _____ Transfer Request No.: _____ T. R. Date: _____

Transfer Requested By: _____ Transfer at Location: _____

Planning Date: _____ Planned by: _____ M/C: _____

Reference Document: _____ Transfer complete Date: _____ Sign. _____

For Final Product: _____

Material Requirements								
Job Order #	Planning of Material							
	Mat.ID	Date	Process Stage	M/C #	Insert Qty	Outcome	Rejected	Scrap
Insert Qty								
Plan Qty								

Material Requirement Planning								
J.O. No	Required Qty	Required Date	Material ID	Ordered Date	Material Reach date	Reach at location	Actual Received date & Location	Transfer Request date
Purchase Officer Sign.			Planning officer - Sign.			Manager - General Sign.		