

MACHINE STARTUP CHECKLIST

FORMAT NO.:

DATE		DEPARTMENT
LOCATION		AREA
MACHINE CODE	MACHINE NAME	
MACHINE DETAILS		
CHECKLIST DETAILS		
DETAILS		OBSERVATIONS
Machine parameters are set properly?		
Are machine setting is correct? Verify with manual		
Is there any leakage from machine?		
Machine oil level is sufficient?		
Machine's all electrical appliances are working correct?		
Is there any loose wiring / open wire found?		
Is there machine electrical earth pit is proper? Any earthling current leakage evident?		
Is the control panel of machine is properly work? All operating switches / buttons are working properly?		



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CHECKLIST DETAILS	
DETAILS	OBSERVATIONS
Is there machine extra noise evident?	
Machine is vibrating? Which part of the machine is much vibrating or doubt?	
Is there scrap yard / box is properly located?	
Is there finish material location is properly identified with label?	
All the parts of machine are properly cleaned? Is there any corner dust or waste scrap is found?	
All the required tools are properly located to reach easily?	
All the rotating parts / danger categorist parts are with guards?	
Input material deployed near machine is as per planning? Is there any planning change evident? Material having a tag?	
All the necessary documents for the job are available?	
Is there sample planning is done? Operators are aware for sampling?	

Name of Machine Operator: _____ Signature: _____

Checklist observer: _____ Signature: _____

Manager – Production

