

INTERNAL AUDIT DEVIATION REPORT



Format No :
 Rev. :
 Rev. No. :

Ref No. :
 Date of Audit :
 Audit Code :

Quality Standards	Other standards	Auditee(s)	Auditor(s)
Audit Scope	Audit Area (s)		Location of Audit
Audit procedure	Document No.	Description of Audit	
			Contacts:

#	Date	Deviation / Reason for Deviation	Responsibility	Target Date	Status & Date	Status & Date

Root cause analysis by Department – Respective to Deviation #

Corrective Action / Preventive Actions – Respective to Deviation #	Proposed by Auditee

Agreed by internal auditor	Notes by auditors	Reviewed & Approved by Lead auditor