

NEW EMPLOYEE PAYROLL INFORMATION

Initiation Date: _____

Employee's name: _____ Surname: _____

Address: _____

Phone: _____ Mobile: _____

Date of Birth: ____ \ ____ \ ____

Tax File Number: _____

Bank Name: _____ Branch of Bank: _____

Branch no : _____ \ _____ Bank Account Number: _____

Position: _____

Casual Part Time Full Time Salaried

Pay Rate: _____

Other Information: _____

Payslips: email Mail Collect from management

Please forward a copy of the following to company Accounting:

- Payroll Details Form
- Superannuation Form
- Employment Declaration Form
- Contract