

DISPOSITION ACTION FOR EXCESS PRODUCT

Format No.:

Ref No.: _____ Date: _____

Product: _____

Specification, if any: _____

Work Order Number: _____ Job Slip / Job card No: _____

Customer: _____

Purchase order No & Date: _____

Description of Excess Product

Total Number of Units

Product Description	Qty	Specific ID	Batch No.	Lot No.

→ Above Products described are used for an other application: _____

→ Above products described are re-arrange specifications: _____ to
Terminated in specification _____

Manager Production

Signature

Inspection Process:

Manager Quality

Signature