

DISPATCH ADVICE

Format No :- Rev. No. :- Rev. Date. :-	Record Holder : Dispatch Location :
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Order No. _____ Order Date: _____ Customer Name: _____ Del. Address: _____ _____ Contact Details: _____	Advice No. _____ Advice Date. _____ Delivery Date. _____ Transportation time: _____ Max. Delivery Date. _____
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Customer Advised:

Transport: _____ Address: _____

Transport Contact Details: _____

Nearest Transports:

(1) _____ (2) _____ (3) _____

Selected Transport for Delivery: _____

ADVICE FOR DISPATCH

#	PRODUCT DESCRIPTION	QTY	UNIT	BASIC RATE / UNIT	LEVIES & DUTIES	TOTAL AMOUNT	FREIGHT PER M.T.	INVOICE DETAILS NO. DATE

Notes:

Levies Details

Prepared by	Received By	Dispatch – Manger
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