# Daily Shift Report

Date: _____/ _____/ _____ Shift: _____ Shift Start Time: _____ Shift End Time: _____

Tea Breaks: _____ Lunch Break: _____ Total Shift Time: _____

Name of Shift In charge: _____ Signature: _____

Super Visors List Signature

(1)
(2)
(3)
(4)
(5)
(6)

| # | Start Time | End Time | Break Down Time | Waste Time | Total Available Time | Machine No. | Supervi. Name | Product Name | Product Size / Specification / Grade Details | Total Man Power | Remarks / Comments / Suggestion / Information |
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