

Credit Request form

Date: _____

Credit Request Form # _____

Customer Name: _____

P.O. No _____ & Date _____

Work Order No _____ Date _____ Jobslip _____

Material _____

Material ID _____ Total Qty _____ Price _____

Total Amount of Order \$ _____ Claim \$ _____

Reason for Credit _____

Requested by _____ Sign _____

Requester Contacts _____

Requester Designation _____ Dept _____

Verified & Approved by _____ **Sign** _____