

Capital Expenditure Approval form

Date _____ Operation Code _____

Account Code: _____ Location / Area: _____

Task _____

Task Details _____

Requirements _____



Budget Cost \$ _____ Calculated by _____

Completion Time _____ Date of Completion _____

Approval Process – Management Use

Operation – Capital Expenditure Request: Approval _____ | Rejected _____

Approval / Reject Note (Reasons)

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-
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-
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Approved / Reject by _____

Sign _____

Date _____