

Canteen and Pantry room Checklist

Environment Health & Safety

Format No.:

Date:

Department:

Area Location:

Sr No	Checklist Points	Yes	No	Observations
01	Whether waste and unwanted items removed from canteen area?			
02	All available dustbins are cleaned and kept at defined/marked place?			
03	Do people wear appropriate PPE's (safety Shoes, Hand gloves) during working in pantry?			
04	All floors are cleaned properly of canteens & Pantry?			
05	Whether all compartments are cleaned and free from food waste?			
06	Do people check any leakage from LPG cylinder? Is there any evidence / records?			
07	Is there proper arrangement for disposal of food waste?			
08	Whether floors are cleaned, organized and slip hazard free?			
09	Is there any loose wire or open connections?			
10	Whether pest control lights are installed and working properly?			
11	Is there any damage of Electrical appliances?			
12	Whether all areas having trip hazard is marked properly?			
13	Whether all utensils and equipments used in canteen are cleaned?			
14	Whether soap or liquid soap is kept for hand wash?			
15	Any foul smell observed?			
16	Noticed any unsafe condition?			
17				

Signature Of Auditor:

Verified By: