

QUALITY ASSURANCE PLAN FOR PRODUCT - SAMPLE TEMPLATE

Date:

Q.A.P. NO.:	NAME OF CUSTOMER:
P.O.NO & DATE.:	NAME OF CONSIGNEE:
Material Discription:	

Sr. No.	Description	Characteristics / Type of check	Quantum of check	Reference	Acceptance Level	Format of Records	Hold for inspection	BUYER / TPI Agency
1	RAW MATERIAL	Material Physical Inspection	On Sample / Lot	International Stanard name like ASTM / ASME	Minimum / Maximum % as material physical requirements	Any Register / Any Records	Hold for inspection	Review All documents & material

QUALITY ASSURANCE - AUTHORIZED SIGNATURE	INSPECTED BY (DATE, SIGNATURE & STAMP)